Agenda

1. Apologies
   To receive apologies

2. Declaration of Interests
   Members are reminded that they should declare any known interests in any matter to be considered
   at the beginning of the meeting and during the meeting if it becomes apparent that they have an
   interest in the matters being discussed.

3. Minutes of previous meeting
   The minutes of the meeting held on 2nd September 2019 need to be agreed and signed as a true
   record

4. Matters arising from the previous minutes
   To consider any matters arising from the minutes that are not covered elsewhere within the agenda

5. Public forum
   Members of the public are invited to make representations, ask questions or comment on any
   matters on the agenda, and any matters relating to the work of the Council, any Parish related
   matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an
   extension is granted by the Chair.

6. Chairs Verbal Update

7. Clerks Verbal Update

8. Parish Maintenance Engineers
   • Monthly Reports – to receive any comments or provide any feedback to the Maintenance
     Engineers

9. Reports from Parish Council Working Parties and Committee’s
   • Environment Working Party
   • Data Protection & Governance
   • Planning Working Party

10. Planning Matters:
    a) To consider any planning applications

        Application: S/OUT/19/0582 (8th October 2019)
        Location: Lotmead Site, New Eastern Villages, Wanborough, Swindon
        Proposal: Outline Planning Application (means of access off Wanborough Road not
                  reserved) for demolition and/or conversion of existing buildings and

You are formally summoned to attend an Ordinary meeting of Covingham Parish Council

   to be held on:

   Monday 7th October 2019
   At 7pm in St. Paul’s Church and community Centre, Covingham
redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form Entry primary schools; green infrastructure; indicative primary access road corridors to A420; improvements to Wanborough Road and associated works.

Notice of further or other environmental information.

**Application:** S/19/0703 (23rd October 2019)
**Location:** Land East Of The A419, Between Commonhead Roundabout And Land North Of Wanborough Road, Swindon Wilts
**Proposal:** The construction of a new road, to link the A419 Commonhead Roundabout to the proposed New Eastern Villages (NEV) development including improvements to the existing Commonhead Roundabout and Pack Hill, new junctions with Pack Hill, The Marsh and Wanborough Road, new footway/cycleway and associated earthworks, drainage works and landscaping

Notice of further or other environmental information.

**Application:** S/HOU/19/1401 (15th October 2019)
**Location:** 22 Peregrine Close, Covingham, SN3 5BJ
**Proposal:** Erection of a conservatory

b) To note any comments from the Planning Working Party submitted between meetings

**Application:** S/19/1221
**Location:** Mayhew Dental, 19 Covingham Square Covingham Swindon SN3 5AA
**Proposal:** Erection of a three-storey building to provide 12 no. flats and associated Works

**Resolved:** The following response was submitted:

In principle, Covingham Parish Council has no objections to this area of land being redeveloped.

However we **object** to this proposal for the following reasons:

A three-storey building comprising of 12 x 1 bed flats is overdevelopment of the area.

Access to the site is narrow and restricted to one vehicle at a time. There is no footpath provision within the site meaning pedestrian safety is of concern. The access road outside of the site is well used and cars are regularly parked on the double yellow lines reducing the width of the access road.

Parking - the comment in the planning statement referring to the public car park not being overused, is totally inaccurate. The car park is regularly full to capacity which results in cars being left on the access road on double yellow lines, blocking dropped kerbs and free passage is inhibited. Additional cars then use the adjacent sidestreets causing congestion for residents and other vehicles wanting access.

The bin collection site is not secure. The fact that it has been noted that the bin lorries do not have to enter the site will obstruct access to vehicles making deliveries to the retail establishments and exacerbate the problems already being experienced as described above.
Drainage – should this application be approved we fully support the conditions made by the Lead Local Flood Authority and would expect full compliance.

**Application:** S/HOU/19/1284  
**Location:** 33 Foxbridge, Covingham, SN3 5BP  
**Proposal:** Erection of a porch to front  
**Resolved:** Covingham Parish Council has no objections to this proposal

c) **To note any decisions**

**Application:** S/19/1158  
**Location:** Patheon Building, Kingfisher Drive, Covingham, SN3 5BZ  
**Proposal:** Installation of new external tanks and associated works. (Revisions to development previously granted under planning application S/18/0671) - Granted

11. **Financial Matters**
   a) To approve Finance Statement and payments approval list  
   b) To receive Monthly accounts reconciliation.  
   c) To receive Q2 Budget Monitoring statement

12. **Financial Regulations 2019**  
To review, agree and adopt the NALC model Financial Regulations 2019

13. **S137 Grant Request**  
To consider a contribution to the Safe Drive, Stay Alive Campaign as presented at the meeting on 2nd September by the Group Manager, Dorset & Wiltshire Fire and Rescue Service – see attached email

14. **Swindon Borough Council Election Cycle Consultation**  
To agree the Parish Council’s position and respond to the consultation survey

15. **ROSPA Play equipment inspection**  
To receive an update from the inspection carried out on Friday 27th September.

16. **Correspondence**

17. **Matters for consideration**  
To receive information on matters not covered elsewhere & to receive future agenda items

Signed

*L. Evans*

Laura Evans  
Clerk and Responsible Financial Officer