

You are formally summoned to attend an Ordinary meeting of Covingham Parish Council
to be held on:

Monday 5th July 2021

At 7pm in the former Library room at St Paul's Church and Community Centre, Covingham

Agenda

1. **Apologies**
To receive apologies
2. **Declaration of Interests**
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **Minutes of previous meeting**
The minutes of the meeting held on 7th June 2021 need to be agreed, and signed as a true record
4. **Matters arising from the previous minutes**
To consider any matters arising from the minutes that are not covered elsewhere within the agenda
5. **Public forum**
To review and provide answers to any questions or comments received from the residents due to the social distancing guidelines currently in place. Members of the public have been invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern in writing.
6. **Police Matters**
7. **Chairs Verbal Update**
8. **Clerks Verbal Update**
9. **Parish Maintenance Engineers**
 - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
Provision of a Mobile Phone for the Maintenance Engineers.
 - **Grounds Maintenance Matters**
Smitanbrook Park – Purchase of a new litter bin
Additional works- Backside of Dorcan Brook between Bullfinch Close and the School boundary.
10. **Reports from Parish Council Working Parties and Committee's**
 - **Environment Working Party**
 - **Data Protection & Governance**
 - **Planning Working Party**

11. Planning Matters:

a) To consider any planning applications

Application: S/HOU/21/1090 (16th July)

Location: 2 Verney Close, Covingham, SN3 5EF

Proposal: Erection of a two storey side and rear extension.

Application: S/21/0866 (19th July)

Location: Patheon Building, Kingfisher Drive, Covingham, SN3 5BZ

Proposal: Installation and operation of a natural gas Combined Heat and Power system, external exhaust stack and associated infrastructure.

b) To note any comments from the Planning Working Party submitted between meetings.

Application: S/HOU/21/0815

Location: 7 Bittern Road, Covingham, SN3 5EA

Proposal: Erection of a two storey side and single storey front and rear extension

Resolved: The following comment was submitted: Covingham Parish Council have no objections to this proposal.

Application: S/HOU/21/0832

Location: 20 Kestrel Drive, Covingham, SN3 5DN

Proposal: Erection of a single storey side extension

Resolved: The following comment was submitted: Covingham Parish Council have no objections to this proposal.

Application: S/HOU/21/0964

Location: 16 Heronscroft, Covingham, SN3 5AP

Proposal: Erection of a single storey rear extension, dormer window to rear and associated works.

Resolved: The following comment was submitted: Covingham Parish Council have no objections to this proposal.

c) To note any decisions

Application: S/ADV/21/0466

Location: Covingham Park Primary School, The Harriers, Covingham, SN3 5BD

Proposal: Display of various non-illuminated signage – granted

Application: S/21/0252/CHHO

Location: Land At Covingham Square Car Park, Covingham Swindon

Proposal: Siting of a Hot Food Vending Vehicle- Refused

12. Financial Matters

- a) To approve Finance Statement and payments approval list
- b) To receive the monthly accounts reconciliation
- c) Q1 Budget Monitoring

13. Speed Indicator Device

To receive an update on the business case from the Working Party

14. Memorial Area

To consider the suggestions received regarding the memorial plaque or stone and the quote for the cost of an oak tree.

15. Covingham Square Flowerbeds

To arrange a date for the weeding and tidying of the flowerbed in Covingham Square

16. Swindon Borough Council - New arrangements for considering Code of Conduct Complaints

See document attached.

17. Parliamentary Boundary Review 2023

See email sent previously.

18. Consultation on the redraft of the Borough, Parish & Town Charter (2015)

To respond to the request from Swindon Area Committee for any comments, additions, deletions to the Swindon Local Councils Protocol (2021) draft document

19. Community Governance Review

To respond to the request made at the Chairs and Clerks Engagement Meeting by the Leader of the Council and Chief Executive as to whether Covingham Parish Council wishes to participate in a Community Governance Review.

20. Correspondence

21. Matters for consideration.

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans

The Parish Council is now meeting face-to-face due to the legislation permitting virtual meetings not being extended by HM Government. However, members of the public are not encouraged to attend until after lockdown restrictions are removed completely, currently planned for July 19th . If anyone would like to watch proceedings or comment at the meeting a Zoom connection can be provided by contacting the Clerk at clerk@covingham-pc.gov.uk. If no specific requests are received the facility will not be made available.