

You are formally summoned to attend an Ordinary meeting of Covingham Parish Council  
to be held on:

**Monday 6<sup>th</sup> September 2021**

At 7pm in the former Library room at St Paul's Church and Community Centre, Covingham

## Agenda

1. **Apologies**  
To receive apologies
2. **Declaration of Interests**  
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
3. **Minutes of previous meeting**  
The minutes of the meeting held on 2<sup>nd</sup> August 2021 need to be agreed, and signed as a true record
4. **Matters arising from the previous minutes**  
To consider any matters arising from the minutes that are not covered elsewhere within the agenda
5. **Public forum**  
Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.
6. **Police Matters**
7. **Chairs Verbal Update**
8. **Clerks Verbal Update**
9. **Parish Maintenance Engineers**
  - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
  - **Grounds Maintenance Matters**
    - Covingham Square Crescent** – to discuss the options re future maintenance of the area.
    - The Owlets** – large green area that is not identified on map detailing responsibility as part of Transfer of Services for hedge cutting
    - Out of contract scope/responsibilities requests** – to confirm the Parish Council's position
    - Land registry subscription** – for consideration
10. **Reports from Parish Council Working Parties and Committee's**
  - **Environment Working Party**
  - **Data Protection & Governance**

- **Planning Working Party**

**11. Planning Matters:**

a) **To consider any planning applications**

b) **To note any comments from the Planning Working Party submitted between meetings.**

**Application:** S/HOU/21/1251

**Location:** 19 Ravenscroft, Covingham, SN3 5AE

**Proposal:** Erection of single/ two storey side and single storey rear extensions

**Resolved:** The following comment was submitted: Covingham Parish Council has no objection to this proposal.

**Application:** S/HOU/21/1289

**Location:** 8 Tealsbrook, SN3 5AU

**Proposal:** Erection of a rear single storey and two storey side and single side extension

**Resolved:** The following comment was submitted: Covingham Parish Council has no objections to the planning application

**Application:** S/COND/21/1190

**Location:** New Eastern Villages, Southern Connector Road, Swindon

**Proposal:** Discharge of conditions 6 (Design), 12 (Lighting), 22 (Commonhead Junction) and 24 (Commonhead Junction Design) following planning permission S/20/1538

**Resolved:** The following response was submitted: Covingham Parish Council has no comments to make

c) **To note any decisions**

**Application:** S/HOU/21/0964

**Location:** 16 Heronscroft, Covingham, SN3 5AP

**Proposal:** Erection of a single storey rear extension, dormer window to rear and associated works - granted

**12. Financial Matters**

- a) To approve Finance Statement and payments approval list
- b) To receive the monthly accounts reconciliation

**13. Correspondence**

**14. Matters for consideration.**

To receive information on matters not covered elsewhere & to receive future agenda items.

**Signed**

*L. Evans*