

You are formally summoned to attend an Ordinary Meeting of Covingham Parish Council
to be held on:

Monday 2nd October 2023

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

- 1. Apologies**
To receive apologies
- 2. Declaration of Interests**
Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.
- 3. Minutes of previous meeting**
The minutes of the meeting held on 4th September 2023 need to be agreed, and signed as a true record
- 4. Matters arising from the previous minutes**
To consider any matters arising from the minutes that are not covered elsewhere within the agenda.
- 5. Public forum**
Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.
- 6. Police Matters**
- 7. Chairs Verbal Update**
- 8. Clerks Verbal Update**
- 9. Parish Maintenance Engineers**
 - **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
 - **Grounds Maintenance Matters**
- 10. Reports from Parish Council Working Parties and Committee's**
 - **Data Protection & Governance**
 - **Planning Working Party**

11. Planning Matters:

a) To consider any planning applications.

No planning applications have been received

b) To note any comments from the Planning Working Party submitted between meetings.

No comments have been submitted

c) To note any decisions:

No planning decisions have been received

12. Proposed Traffic order- Dorcan Way

To discuss the proposed traffic order from SBC for Dorcan Way – see order attached

13. Financial Matters

a) To approve Finance Statement and payments approval list

b) To receive the monthly accounts reconciliation

c) Q2 Budget Monitoring

14. Limited Assurance Review

a) To receive the external auditor report and certificate for the year ended 31 March 2023

b) To confirm the Notice of conclusion of audit and inspection of audited accounts period

15. Street art project for underpass Dorcan Way Covingham/Nythe

To consider participating, with NEL Parish Council, in the street art project as suggested by the Neighbourhood Policing Team – see letter attached

16. The Handy Mag

To agree the input to the article

17. Correspondence

To note any correspondence received

18. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans