

You are formally summoned to attend the ordinary Meeting of Covingham Parish Council
to be held on:

Monday 1st September 2025

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Agenda

1. Apologies

To receive apologies

2. Declaration of Interests

Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of previous meeting

The minutes of the meeting held on 4th August 2025 need to be agreed, and signed as a true record

4. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Police Matters

7. Chairs Verbal Update

8. Clerks Verbal Update

9. Parish Maintenance Engineers

- **Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.
- **Grounds Maintenance Matters**

10. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**

11. Planning Matters:

a) To consider any planning applications.

No planning applications have been received.

b) To note any comments from the Planning Working Party submitted between meetings.

Application: S/HOU/25/0775

Location: 2 Popplechurch Drive, Covingham, SN3 5DE

Proposal: Erection of 2 storey side extension with porch to front elevation.

The following comment was submitted;

Covingham Parish Council have no objections to this proposal.

c) To note any decisions

Application: S/HOU/25/0686

Location: 111 Merlin Way, Covingham, SN3 5AN

Proposal: Erection of single storey rear extension, conversion of garage into habitable space and front porch – refused.

Application: S/HOU/25/0839

Location: 25 Swanbrook, Covingham, SN3 5AJ

Application: Erection of a two-storey side extension- granted.

12. Financial Matters

a) To approve Schedule of Payments September 2025

b) To receive the monthly accounts reconciliation

13. S137 Grant Request

To consider a grant request towards the setup of Covingham Park Primary School Library- see letter attached.

14. Basketball Courts

To discuss the ideas suggested for improving the basketball courts

15. Code of Conduct

To review, approve and adopt Swindon Borough Council's Code of Conduct.

16. The Handy Mag

To agree the input to the article.

17. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

L. Evans