

To: All Members of Covingham Parish Council,
You are formally summoned to attend the ordinary Meeting of Covingham Parish Council
to be held on:

Monday 1st December 2025

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

Agenda

1. Apologies

To receive and note apologies.

2. Declaration of Interests

To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes of previous meetings

- a. To approve the minutes of the ordinary meeting held on Monday 3rd November 2025 and sign as a true record.
- b. To approve the minutes of the extra ordinary meeting held on Friday 14th November 2025 and sign as a true record.

4. Matters arising from the previous minutes

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

5. Public Forum

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

6. Police Matters (if applicable)

7. Chairman's Verbal Update

8. Clerk's Verbal Update

9. Parish Maintenance

Monthly Reports – to receive any comments or provide any feedback to the Maintenance Engineers.

10. Reports from Parish Council Working Parties and Committee's

- **Data Protection & Governance**

11. Planning Matters:

a. To consider the following planning applications:

No applications have been received.

b. To note any comments from the Planning Working Party submitted between meetings:

No comments have been submitted.

c. To note any planning decisions made by Swindon Borough Council:

No decisions have been made.

12. Financial Matters

a) To approve the Schedule of Payments December 2025.

b) To receive the monthly accounts reconciliation as at 30th November 2025.

c) To review the first draft budget for 2026-2027.

13. The Handy Mag

To agree the input to the article.

14. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

Signed

Laura Cutter

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Clerk & Responsible Finance Officer