

Jul-26	01-Jul	02-Jul	03-Jul	04-Jul	05-Jul	06-Jul	07-Jul	08-Jul	09-Jul	10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul	29-Jul	30-Jul	31-Jul
Covingham Parish Council - Maintenance Men Activity Report Sheet	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																							✓								
Check Dorcan Stream for levels/blockage on Mondays						✓							✓							✓						✓					
Check Van for fit and function on Mondays						✓							✓							✓						✓					
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty Waste bins in Smitan Brook Park (4)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge		✓				✓	✓	✓	✓	✓	✓		✓							✓							✓				✓
Litter pick St Pauls Drive	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter Pick Kestrel Drive	✓	✓				✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick Merlin Way			✓	✓					✓	✓	✓						✓	✓		✓				✓	✓	✓	✓				
Litter pick Covingham Drive			✓	✓		✓			✓	✓	✓						✓	✓		✓											
Litter pick Kingfisher Drive			✓	✓			✓	✓	✓	✓	✓					✓	✓	✓		✓			✓	✓	✓		✓				
Litter Pick Wanborough Rd up to bridge over A419						✓							✓				✓			✓		✓					✓			✓	
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate													✓	✓		✓														✓	
Litter pick area between Patheon Laboratory and Dorcan Stream			✓						✓					✓	✓	✓	✓			✓			✓				✓				
Litter pick area at Sandpiper (old play area)	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Litter pick side roads	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Strim Covingham Park (once per month)	✓	✓																													
Strim Smitan Brook Park (once per month)															✓																
Strim north bank of Dorcan Stream (once per month)								✓	✓	✓																					
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓				✓			✓	✓	✓	✓	✓
Daily litter bags collected	9	8	10	10		17	8	10	9	11	10		14	9	9	13	10	11		14	7	9	9	10	11		14	7	9	9	13
Record when Dog bins are emptied						✓							✓							✓							✓				
Record when Grass Cutting is being carried out	✓	✓	✓																								✓	✓	✓	✓	✓
Removed Minor fly tipping															1	1						7	1					1			
Fly Tipping reported to SBC/EA																															

- 1/ Cleared broken glass on 8 occasions
- 2/ Installed new litter bin at MUGA
- 3/ Removed 4 N2O cannisters
- 4/ Reported major graffiti in underpass to PCSO
- 5/ Trimmed bush in Pheasant Close (H&S issue)
- 6/ Cleared 12 drain gulleys
- 7/ Replaced 3 rivets in skate board park
- 8/ Reported water leak to Thames Water
- 9/ Painted bench on Dorcan Way
- 10/ Cleared smashed concrete from MUGA
- 11/ Cleared up area in Cov. Pk. Where travellers had been
- 12/ Removed and returned supermarket trolley
- 13/ Removed abandoned bike from Kingfisher Drive
- 14/ Removed road sign dumped in Cov. Pk.
- 15/ Removed graffiti from skate board ramp
- 16/ Reported evidence of fires at old play area, sandpiper, to PCSO
- 17/ Removed graffiti from bus stop in Kingfisher Drive
- 18/ Reported water leak on St Pauls Drive to Thames Water
- 19/ reported water leak on Dorcan Way to Thames Water

Signed: M.Strattan
Date 31/7/2026