

To: All Members of Covingham Parish Council,  
You are formally summoned to attend the ordinary meeting of Covingham Parish Council  
to be held on:

**Monday 8<sup>th</sup> June 2026**

At 7pm in the Small Hall at St Paul's Church and Community Centre, Covingham

Swindon Borough Council Ward Members, the Public and Press are also invited.

## **Agenda**

**1. Apologies**

To receive and note apologies.

**2. Declaration of Interests**

To receive any Declarations of Interest. Members are reminded that they should declare any known interests in any matter to be considered at the beginning of the meeting and during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**3. Minutes of Previous Meeting**

To approve the minutes of the Annual Council Meeting on Monday 18<sup>th</sup> May 2026.

**4. Action Review Summary/ Matters Arising From The Minutes**

To consider any matters arising from the minutes that are not covered elsewhere within the agenda.

**5. Public Forum**

Members of the public are invited to make representations, ask questions or comment on any matters on the agenda, and any matters relating to the work of the Council, any Parish related matters or to raise any areas of concern. The session will last for no more than 15 minutes unless an extension is granted by the Chair.

**6. Police Matters (if applicable)**

**7. Chair's Verbal Update**

**8. Clerk's Verbal Update**

**9. Parish Maintenance**

**Monthly Reports** – to receive any comments or provide any feedback to the Maintenance Engineers.

**10. Reports from Parish Council Working Parties and Committee's**

- **Data Protection & Governance**

**11. Planning Matters:**

a) **To note that no planning applications received from Swindon Borough Council:**

**Application Ref:** S/HOU/26/0699

**Description:** Erection of single storey front/side extension.

**Site Address:** 19 Merlin Way, Covingham Swindon SN3 5AN

- b) To note that no comments have been submitted by the Planning Working Party between meetings.
- c) To note decision notices received by Swindon Borough Council:

**Application Ref:** S/HOU/26/0531

**Description:** Proposed rear extension.

**Site Address:** 27 Tealsbrook, Covingham, Swindon, SN3 5AU

**Parish Comments:** No objection.

**Application Ref:** S/LDP/26/0576

**Description:** Certificate of Lawfulness (proposed) for garage conversion and porch extension.

**Site Address:** 7 Nuthatch Close, Covingham Swindon SN3 5LB

**Parish Comments:** Not required to comment.

## 12. Financial Matters

- a) To approve the Schedule of Payments for the June 2026 meeting approval.
- b) To receive the monthly accounts reconciliation as at 31<sup>st</sup> May 2026.

## 13. Insurance Renewal

To note the Insurance Renewal with Hiscox for 2026-27 and 2027-28.

## 14. Limited Assurance Review

To review, approve and sign:

- a) Annual Governance Statement 2025/26
- b) Accounting Statements 2025/26
- c) To confirm period of Public Rights and Publication of Annual Governance & Accountability Return will run from 9<sup>th</sup> June 2026 – 21<sup>st</sup> July 2026.

## 15. Community Initiatives

To receive an update on the Skate Park Event which took place at Covingham Park on 27<sup>th</sup> May 2026.

## 16. Trees for Climate

To consider a proposal to replant up to 25 missing trees from Smitanbrook Park funded through the Trees for Climate initiative.

## 17. Wanborough Allotments Draft

To discuss the amended agreement received from Wanborough Parish Council

## 18. The Handy Mag

To agree the input to the article.

## 19. Matters for consideration

To receive information on matters not covered elsewhere & to receive future agenda items.

*Laura Cutter*

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Clerk & Responsible Finance Officer