COVINGHAM PARISH COUNCIL

ACTION REVIEW SUMMARY 2026-27

Month	Project/Item	Action/Decision	Project Lead(s)	Status	Due date	Comment
May	Dorcan Brook Maintenance	Continue to monitor & chase SBC	Cllrs Hawkes & Curtis	Ongoing	N/A	
	Assertion 10 & Website Updates	Compliance and review	Cllr Hawkes & Working Party	Ongoing	N/A	
	Wanborough Allotments Agreement	Continue to liaise and report back	Cllr Hawkes	Ongoing	Update on the agenda 09-11-26	
June	Trees for Climate	New Tree Planting Initiatives	Cllr Curtis, Grounds Maintenance Contractor & Trees for Climate/ Wiltshire Wildlife Trust	Ongoing	N/A	
	20mph signs on Merlin Way	Request expanding the area to other main roads in Covingham, liaise with SBC	Clerk & Cllr V Curtis	Ongoing	N/A	
August	Flower Box at the end of Kingfisher Road	Investigate maintenance options	Maintenance Engineers	Complete	End of September	
	Entry/Exit Points at Covingham Park	Discuss options and costs with SBC Highways	Clerk	Ongoing	N/A	
	Flower Box Maintenance	Liaise with Grounds Maintenance Contractor with a view to adding on to existing contract	Cllr V Curtis	Complete	End of October	
September	Weed Spraying	Chase weedspraying schedule from SBC	Clerk	Complete	End of October	
October	Scottish & Southern Electricity (SSEN) Community Resilience	Share materials on website	Clerk	Complete	early October	
	Play Inspection Findings/Actions	Progress maintenance and replacement requirements with local play area companies and the Maintenance Engineers. Oorder a new sign for the Multi Use Games Area.	Cllr J Ricketts, Maintenance Engineers, Clerk	Ongoing	N/A	
	Internal Auditor Appointment & Signed Letters of Engagement	To complete the documents and send back to the Internal Auditor.	Clerk	In Progress	Mid November	Delay due to October annual leave and other workload priorities. Still on to do list.
	Flower Box at Dobins Close	Install 2 x new flower boxes	Maintenance Engineers	Complete	End of October	
	Swindon Borough Council's Swindon Local Plan 2043 – Regulation 19: Publication Stage	Comments to consultation	All	In Progress	19th November - on the agenda 09-11-26	
	Memorial Book at St Paul's Church	Make enquiries with the church's administrative Church staff to establish whether this is already in place.	Cllr V Curtis	Ongoing	N/A	