

August 2025	01-Aug	02-Aug	03-Aug	04-Aug	05-Aug	06-Aug	07-Aug	08-Aug	09-Aug	10-Aug	11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug	18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug	25-Aug	26-Aug	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug
Covingham Parish Council - Maintenance Men Activity Report Sheet	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Check skateboard park and do running repairs as and when required	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Check play areas in Covingham Park and do running repairs as and when required	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Monthly Safety check play equipment / adult exercise equipment																				✓											
Check Dorcan Stream for levels/blockage on Mondays				✓							✓							✓								✓					
Check Van for fit and function on Mondays				✓							✓							✓								✓					
Empty waste bins in Covingham Square (4)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Empty Waste bins in Covingham Park (6)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Empty waste bins on Dorcan Way (2)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Empty Waste bins on St Paul's Drive (3)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Empty Waste bins in Smitan brook Park (4)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Empty waste bins at shop in Cole Close (2)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter Pick Covingham Square & underpass	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter Pick car park/grass at Cole Close	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter pick from Kingfisher Drive to Messenger	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter pick Dorcan Way at side of Patheon down to bridge	✓			✓				✓				✓			✓				✓			✓				✓			✓		
Litter pick St Pauls Drive	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter Pick Kestrel Drive				✓	✓	✓	✓				✓	✓	✓	✓					✓	✓	✓	✓				✓	✓	✓	✓		
Litter pick Merlin Way	✓	✓		✓				✓	✓		✓	✓		✓	✓	✓		✓	✓			✓	✓				✓		✓	✓	
Litter pick Covingham Drive	✓	✓		✓				✓	✓					✓	✓	✓				✓		✓	✓			✓		✓	✓	✓	
Litter pick Kingfisher Drive	✓	✓		✓			✓	✓	✓					✓	✓			✓	✓			✓	✓						✓	✓	
Litter Pick Wanborough Rd up to bridge over A419					✓	✓						✓	✓						✓								✓				
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate													✓													✓					
Litter pick area between Patheon Laboratory and Dorcan Stream	✓				✓				✓		✓								✓			✓				✓			✓		
Litter pick area at Sandpiper (old play area)	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Litter pick side roads	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓	
Strim Covingham Park (once per month)																					✓	✓									
Strim Smitan Brook Park (once per month)																					✓	✓	✓								
Strim north bank of Dorcan Stream (once per month)																															
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓				✓	✓	✓	✓	
Daily litter bags collected	9	10		11	8	8	8	8	10		12	7	6	9	11	8		11	7	9	9	9	8			16	6	8	10	8	
Record when Dog bins are emptied				✓							✓							✓								✓					
Record when Grass Cutting is being carried out				✓	✓	✓	✓											✓	✓	✓	✓										
Removed Minor fly tipping	1										1			1	2	1				1											
Fly Tipping reported to SBC/EA																															

Additional Notes:

- 1) Replaced 5 rivets in skate board park
- 2) Removed 5 lots of smashed glass
- 3) Removed graffiti from junior play area
- 4) Removed graffiti from skate board park
- 5) Removed graffiti from bus shelter in Kingfisher Drive
- 6) Removed dumped adult clothing from Covingham Paek

Signed:
Date: 30/8/2025

July 2025	01-Jul	02-Jul	03-Jul	04-Jul	05-Jul	06-Jul	07-Jul	08-Jul	09-Jul	10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul	28-Jul	29-Jul	30-Jul	31-Jul
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																								✓							
Check Dorcan Stream for levels/blockage on Mondays							✓							✓							✓							✓			
Check Van for fit and function on Mondays							✓							✓							✓							✓			
Empty waste bins in Covingham Square (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge	✓			✓			✓							✓				✓				✓						✓			
Litter pick St Pauls Drive	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter Pick Kestrel Drive	✓	✓					✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick Merlin Way	✓		✓	✓	✓		✓	✓	✓			✓		✓				✓	✓			✓		✓	✓	✓		✓			
Litter pick Covingham Drive		✓	✓	✓	✓				✓			✓		✓	✓			✓	✓					✓	✓	✓		✓			
Litter pick Kingfisher Drive		✓	✓	✓	✓		✓			✓	✓	✓						✓	✓			✓			✓	✓		✓			
Litter Pick Wanborough Rd up to bridge over A419	✓						✓							✓			✓				✓							✓			
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate										✓																				✓	
Litter pick area between Patheon Laboratory and Dorcan Stream	✓			✓			✓			✓				✓			✓				✓				✓			✓			
Litter pick area at Sandpiper (old play area)	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Litter pick side roads	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓
Strim Covingham Park (once per month)																✓															
Strim Smitan Brook Park (once per month)											✓	✓																			
Strim north bank of Dorcan Stream (once per month)	✓																														
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings		✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓					✓	✓				✓	✓	✓
Daily litter bags collected	7	7	11	8	9		14	6	10	7	11	9		11	10	9	5	8	9		12	7	7	9	9	14		10	6	6	9
Record when Dog bins are emptied							✓							✓		✓	✓	✓	✓		✓							✓			
Record when Grass Cutting is being carried out														✓	✓	✓	✓	✓													
Removed Minor fly tipping							2		1					2	2						1		2	1		2					
Fly Tipping reported to SBC/EA																															

Additional Notes:

- 1/ Cleared smashed glass 5 occasions
- 2/ Dumped bike taken to salvation army
- 3/ Dumped push chair taken to charity shop
- 4/ Removed 7 N2O cannisters
- 5/ Replaced 2 rivets in skate board park
- 6/ Filled gaps under exercise equipment and around slabs at memorial area, with soil
- 7/ Freed siezed pedal on exercise bike
- 8? Removed graffitti from skate board park

Signed:

Date 31/7/2025

June 2025	01-Jun	02-Jun	03-Jun	04-Jun	05-Jun	06-Jun	07-Jun	08-Jun	09-Jun	10-Jun	11-Jun	12-Jun	13-Jun	14-Jun	15-Jun	16-Jun	17-Jun	18-Jun	19-Jun	20-Jun	21-Jun	22-Jun	23-Jun	24-Jun	25-Jun	26-Jun	27-Jun	28-Jun	29-Jun	30-Jun
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M
Check bus shelters for broken windows and rubbish (8 in total)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check skateboard park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Check play areas in Covingham Park and do running repairs as and when required		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Monthly Safety check play equipment / adult exercise equipment																		✓												
Check Dorcan Stream for levels/blockage on Mondays		✓							✓							✓							✓							✓
Check Van for fit and function on Mondays		✓							✓							✓							✓							✓
Empty waste bins in Covingham Square (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Covingham Park (6)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins on Dorcan Way (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins on St Paul's Drive (3)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty Waste bins in Smitan brook Park (4)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Empty waste bins at shop in Cole Close (2)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick Covingham Square & underpass		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick car park/grass at Cole Close		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick from Kingfisher Drive to Messenger		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick Dorcan Way at side of Patheon down to bridge						✓				✓			✓				✓			✓				✓						
Litter pick St Pauls Drive		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter Pick Kestrel Drive		✓	✓	✓	✓	✓			✓	✓	✓					✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓
Litter pick Merlin Way				✓	✓	✓	✓		✓	✓		✓	✓	✓			✓		✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick Covingham Drive							✓				✓	✓	✓	✓			✓	✓	✓	✓	✓			✓		✓	✓	✓		✓
Litter pick Kingfisher Drive				✓	✓	✓	✓				✓	✓	✓	✓						✓	✓			✓			✓			✓
Litter Pick Wanborough Rd up to bridge over A419			✓							✓						✓		✓		✓			✓							✓
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate																		✓												
Litter pick area between Patheon Laboratory and Dorcan Stream			✓			✓				✓			✓				✓			✓				✓						
Litter pick area at Sandpiper (old play area)		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Litter pick side roads		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓
Strim Covingham Park (once per month)						✓						✓	✓					✓												
Strim Smitan Brook Park (once per month)						✓							✓																	
Strim north bank of Dorcan Stream (once per month)																				✓	✓									
Strim Cycle track off Kestrel Drive (once per month)				✓																										
Remove epicormic growth/brambles/tree cuttings		✓	✓		✓	✓	✓																		✓	✓	✓	✓		✓
Daily litter bags collected		11	7	7	7	7	10		11	7	8	9	6	12		11	6	7	6	10	8		11	8	7	8	11	11		10
Record when Dog bins are emptied		✓							✓							✓							✓							✓
Record when Grass Cutting is being carried out									✓	✓	✓	✓	✓										✓	✓	✓					
Removed Minor fly tipping		1		1									2			2			4						1					
Fly Tipping reported to SBC/EA																														

Additional Notes

- 1/ Cleared broken glass on 8 occasions
- 2/ Replaced 5 Rivets
- 3/ Took strimmer for repair
- 4/ Cleared 5 drain gullies
- 5/ Repaired flower box Wrenwood/Heroncroft
- 6/ Removed dumped push chair in Covingham Park

Signed:
Date 30/6/2025

May 2025	01-May	02-May	03-May	04-May	05-May	06-May	07-May	08-May	09-May	10-May	11-May	12-May	13-May	14-May	15-May	16-May	17-May	18-May	19-May	20-May	21-May	22-May	23-May	24-May	25-May	26-May	27-May	28-May	29-May	30-May	31-May
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
Check bus shelters for broken windows and rubbish (8 in total)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Check skateboard park and do running repairs as and when required	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Check play areas in Covingham Park and do running repairs as and when required	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Monthly Safety check play equipment / adult exercise equipment																													✓		
Check Dorcan Stream for levels/blockage on Mondays							✓					✓							✓												
Check Van for fit and function on Mondays							✓					✓							✓												
Empty waste bins in Covingham Square (4)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins in Covingham Park (6)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty waste bins on Dorcan Way (2)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins on St Paul's Drive (3)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty Waste bins in Smitan brook Park (4)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Empty waste bins at shop in Cole Close (2)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter Pick Covingham Square & underpass	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter Pick car park/grass at Cole Close	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter pick from Kingfisher Drive to Messenger	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter pick Dorcan Way at side of Patheon down to bridge		✓				✓			✓					✓			✓			✓			✓			✓			✓		
Litter pick St Pauls Drive	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓
Litter Pick Kestrel Drive						✓	✓	✓	✓			✓				✓	✓		✓	✓						✓	✓	✓	✓	✓	✓
Litter pick Merlin Way	✓	✓	✓					✓		✓		✓	✓				✓		✓	✓	✓	✓	✓	✓		✓				✓	✓
Litter pick Covingham Drive	✓	✓	✓				✓		✓	✓				✓			✓				✓	✓	✓	✓							✓
Litter pick Kingfisher Drive	✓	✓	✓			✓		✓		✓		✓			✓	✓	✓				✓	✓	✓	✓				✓		✓	✓
Litter Pick Wanborough Rd up to bridge over A419						✓		✓					✓										✓			✓					
Litter pick Redrow communal area/Owl Close bench/streets on Redrow Estate															✓														✓		
Litter pick area between Patheon Laboratory and Dorcan Stream		✓				✓			✓				✓			✓				✓			✓						✓		
Litter pick area at Sandpiper (old play area)	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
Litter pick side roads	✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓	✓	✓	✓	✓			✓	✓	✓	✓	✓
Strim Covingham Park (once per month)										✓				✓																	
Strim Smitan Brook Park (once per month)	✓	✓	✓						✓																						
Strim north bank of Dorcan Stream (once per month)																				✓	✓	✓	✓								
Strim Cycle track off Kestrel Drive (once per month)																															
Remove epicormic growth/brambles/tree cuttings	✓	✓	✓			✓		✓	✓	✓			✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓			✓		✓	✓	✓
Daily litter bags collected	7	7	8			14	8	7	8	8		14	6	6	7	6	8		12	6	8	8	8	9			15	7	7	9	10
Record when Dog bins are emptied							✓					✓							✓								✓				
Record when Grass Cutting is being carried out												✓	✓	✓	✓	✓											✓	✓	✓	✓	
Removed Minor fly tipping							1					2	1							1											
Fly Tipping reported to SBC/EA																															

Notes:

- 1) Cleared smashed glass 5 occasions
- 2) Removed dumped bike in Larksfield
- 3) Replaced 10 rivets in skate board park
- 4) Repaired flower box in Heronscroft
- 5) Refitted 2 drain covers in skate board park

Signed:

Date: 31/5/2025

April 2025

Covingham Parish Council - Maintenance Men Activity Report Sheet

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Notes:

- 1) Removed abandoned bike from skate board park
- 2) Cleared smashed glass, 4 occasions
- 3) Cleared remains of fire at Sandpiper Play Area
- 4) Evidence of 4 more fires at Sandpiper Play area, reported to PCSO
- 5) Cut back shrub/bush at Pheasant Close
- 6) Removed graffiti from bench on Dorcan Way
- 7) Replaced 3 rivets in skate board ramps
- 8) Removed 3 N2O canisters from south side of Dorcan Stram/Kestrel Drive

Signed:

Date 30/4/25

Sep-25	01-Sep	02-Sep	03-Sep	04-Sep	05-Sep	06-Sep	07-Sep	08-Sep	09-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep
Covingham Parish Council - Maintenance Men Activity Report Sheet	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T
Check bus shelters for broken windows and rubbish (8 in total)																														
Check skateboard park and do running repairs as and when required																														
Check play areas in Covingham Park and do running repairs as and when required																														
Monthly Safety check play equipment / adult exercise equipment																														
Check Dorcan Stream for levels/blockage on Mondays																														
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Empty waste bins in Covingham Square (4)																														
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Strim Cycle track off Kestrel Drive (once per month)																														
Remove epicormic growth/brambles/tree cuttings																														
Daily litter bags collected																														
Record when Dog bins are emptied																														
Record when Grass Cutting is being carried out																														
Removed Minor fly tipping																														
Fly Tipping reported to SBC/EA																														

Notes:

Signed:

Date:

Oct-25	01-Oct	02-Oct	03-Oct	04-Oct	05-Oct	06-Oct	07-Oct	08-Oct	09-Oct	10-Oct	11-Oct	12-Oct	13-Oct	14-Oct	15-Oct	16-Oct	17-Oct	18-Oct	19-Oct	20-Oct	21-Oct	22-Oct	23-Oct	24-Oct	25-Oct	26-Oct	27-Oct	28-Oct	29-Oct	30-Oct	31-Oct
Covingham Parish Council - Maintenance Men Activity Report Sheet	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
Check bus shelters for broken windows and rubbish (8 in total)																															
Check skateboard park and do running repairs as and when required																															
Check play areas in Covingham Park and do running repairs as and when required																															
Monthly Safety check play equipment / adult exercise equipment																															
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Record when Grass Cutting is being carried out																															
Removed Minor fly tipping																															
Fly Tipping reported to SBC/EA																															

Notes:

Signed:

Date

Nov-25	01-Nov	02-Nov	03-Nov	04-Nov	05-Nov	06-Nov	07-Nov	08-Nov	09-Nov	10-Nov	11-Nov	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov	25-Nov	26-Nov	27-Nov	28-Nov	29-Nov	30-Nov
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
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Signed:
Date

Dec-25	01-Dec	01-Dec	02-Dec	03-Dec	04-Dec	05-Dec	06-Dec	07-Dec	08-Dec	09-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W
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Jan-26	01-Jan	02-Jan	03-Jan	04-Jan	05-Jan	06-Jan	07-Jan	08-Jan	09-Jan	10-Jan	11-Jan	12-Jan	13-Jan	14-Jan	15-Jan	16-Jan	17-Jan	18-Jan	19-Jan	20-Jan	21-Jan	22-Jan	23-Jan	24-Jan	25-Jan	26-Jan	27-Jan	28-Jan	29-Jan	30-Jan	31-Jan
Covingham Parish Council - Maintenance Men Activity Report Sheet	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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Feb-26	01-Feb	02-Feb	03-Feb	04-Feb	05-Feb	06-Feb	07-Feb	08-Feb	09-Feb	10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	24-Feb	25-Feb	26-Feb	27-Feb	28-Feb
Covingham Parish Council - Maintenance Men Activity Report Sheet	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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